



Self Lay Provider Application

Type of application:

- Service connection only ☐
- Point of connection ☐
- Mains design completed by self lay ☐
- Mains design completed by Cambridge Water ☐

Number of plots:

- Under 500 ☐ Over 500 ☐

Administration application fees

As a water company we operate an administration application fee for new network development requests.

Service connection only application (no mains)	Point of Connection (POC) application (for a mains scheme)	Mains design completed by self lay	Mains design completed by Cambridge Water	Mains require / redesign
£231.60 (inc VAT)	£138.00 (inc VAT)	£487.20 (inc VAT)	£638.40 (inc VAT)	£494.40 (inc VAT)

If you require an amendment to a quotation that represents a material change to the original design, we will consider this to be a new application and will apply the charges above.

We can accept your payment once you receive your **Application Reference Number** by the following methods. Please tick your preferred method:

- ☐ Debit/Credit Cards
- ☐ BACS
- ☐ Cheque

BACS details:

Bank - HSBC
Sort code - 40-11-18
Account number - 63987183
Payee name - South Staffordshire Water Plc

Please do not make payment until you have been allocated an Application Reference Number which will be your payment reference.

Please return your completed application form to:

Network Development
Cambridge Water
90 Fulbourn Road
Cambridge
CB1 9JN

Tel: 01223 403115

Email: CamNetDev@south-staffs-water.co.uk

SECTION A – CONTACT DETAILS

Preferred method of contact: Post ☐ Email ☐
Who would you like the quote sent to: Self Lay Provider ☐
Developer ☐

SELF LAY PROVIDER (SLP) DETAILS

Company name: _____
For the attention of: _____ Job title: _____
Property name / number: _____ Telephone number: _____
Street: _____ Mobile number: _____
Village / town: _____ Email address: _____
City / county: _____ Postcode: _____

WIRS accreditation status: ☐ Design
☐ Project management
☐ Construction of mains and services
☐ Service connections only
☐ Construction of routine mains connections

DEVELOPER DETAILS

Company name: _____
For the attention of: _____ Job title: _____
Property name / number: _____ Telephone number: _____
Street: _____ Mobile number: _____
Village / town: _____ Email address: _____
City / county: _____ Postcode: _____

Has the development been granted planning permission? Yes ☐ No ☐

Have you been appointed as the SLP? Yes ☐ No ☐

SITE DETAILS

Address and details of the site:

Site name: _____ Phase: _____

Street: _____

Village / town: _____ Site contact: _____

City / county: _____ Office telephone: _____

Postcode: _____ Mobile number: _____

Site grid reference (mid point): _____ Email address: _____

Previous use of the site: ☐ Greenfield or agriculture

☐ Housing

☐ Industry

☐ Landfill

☐ Filling station

☐ Other (please specify) _____

AUTHORISED REPRESENTATIVES DETAILS

(if you would like us to talk to a third party regarding works)

Title: _____ First name: _____ Last name: _____

Company: _____ Office telephone: _____

Mobile: _____ Email: _____

☐ Tick if this person is the main contact

Have you had a connection offer for this site before? ☐ Yes ☐ No

If yes, can you please provide the reference number _____

PLUMBING CONTRACTOR / INSTALLATION DETAILS

If you are using a water industry approved plumber / contractor registered under the WIAPS scheme to carry out internal plumbing please provide their registration number below:

Registration number: _____

If not, please provide us with details of the principal installer for verification

First name: _____ Surname: _____

Company name: _____

Address and postcode: _____

Direct telephone number: _____

Email: _____

SECTION B – SITE LOCATION PLANS

Please provide a minimum of 1 Nr Site Location Plan with at least the below information present:

- A clearly marked site boundary
- Any existing utility apparatus supplying or running through the site
- North point
- Grid References
- Any changes in proposed ground levels/elevation.
- Plans must be to 1:500 or 1:250 Scale

SECTION C – NEW AND EXISTING SERVICE CONNECTIONS

EXISTING CONNECTION(S)

Has the development site had a previous connection within the last five years? ☐ Yes ☐ No

Number of connections previously on site: _____

Date of disconnection and/or demolished: _____

Full address of disconnected and/or demolished properties: _____

DOMESTIC UNITS

Property type	1 Bedroom Properties	2/3 Bedroom Properties	4+ Bedroom Properties	Landlord/ Bin Store	Internal Use Only	
Number of Units of this Type:					Loading Units (LU)	Total LU per property
Type of Fitting (Quantity per Unit)						
w/c flushing					2	
wash basin in house					1.5	
wash basin elsewhere					3	
bath (tap size 20mm)					10	
bath (tap size > 20mm)					22	
shower					3	
sink (tap size 15mm)					3	
sink (tap size >15mm)					5	
spray tap					0.5	
bidet					1.5	
domestic appliance					3	
communal/commercial appliance					10	
any other water fitting (including tap but excluding urinal or water softener)					3	

Property type	Apartment / terrace / mobile home	Semi-detached	Detached
Number of units of this type			

DOMESTIC UNITS (CONTINUED)

Although CambridgeWater does not deal with sewerage connections we are responsible for the collection of sewerage infrastructure charges on behalf of the local sewerage provider. Please provide details about how the foul and surface water will drain from the site.

How will foul water drain?

1. Public sewer	☐ Yes	☐ No
2. Septic tank	☐ Yes	☐ No

How will surface water drain?

1. Public sewer	☐ Yes	☐ No
2. Soakaway	☐ Yes	☐ No
3. Grey water harvesting system	☐ Yes	☐ No

Fire Fighting Supplies – Please note Sprinkler Supply Policy in Appendix A

Please list any plot numbers that require sprinkler connections: _____

WATER EFFICIENCY INCENTIVE

We want to encourage developers to consider options and innovation in the management of the environment and water usage. To achieve this, we are offering a discount against our water infrastructure charges if you build your property to achieve a usage of below 125 litres per person per day. We recognise schemes that utilise efficient fittings, supply pipework reducers, rain and greywater harvesting systems and water neutrality.

Are you building water efficient homes which will achieve less than 125 litres per person per day? ☐ Yes ☐ No

How many water efficiency homes will you be building? _____

Tick the box to confirm you have provided a plan to show which homes will be built with consumption below 125lpd: ☐

Please confirm what evidence you are/will be submitting with your application to demonstrate the reduced consumption referenced above (e.g. Home Quality Mark (HQM) / BREEAM certification, outputs from the water calculator, another appropriate accreditation): _____

When we receive evidence that homes will be built with reduced consumption, we will cater for this discount within the quote we provide to you. The discount amount will be based on a sliding scale with some example intervals shown below.

Table 3 – Discount sliding scale example

Consumption	60lpd	80lpd	100lpd	No efficiency options included in design
Discount	£649.33/plot	£487.00/plot	£324.67/plot	£0/plot

For more information on our water efficiency scheme including the audit process and audit charges please refer to our Developer Services Charging Arrangement document (Chapter 13) which is available on our website here: www.cambridge-water.co.uk/media/ncvewoer/developer-services-charging-arrangements.pdf.

COMMERCIAL / INDUSTRIAL UNITS

[illegible]

COMMERCIAL / INDUSTRIAL UNITS (CONTINUED)

Type of Fitting (Quantity per Unit)		Internal Use Only	
		Loading Units (LU)	Total LU per property
w/c flushing		2	
wash basin elsewhere		3	
bath (tap size 20mm)		10	
bath (tap size > 20mm)		22	
shower		3	
sink (tap size 15mm)		3	
sink (tap size >15mm)		5	
spray tap		0.5	
bidet		1.5	
domestic appliance		3	
communal/commercial appliance		10	
any other water fitting (including tap but excluding urinal or water softener)		3	

TEMPORARY BUILDING SUPPLY

Do you require building site supply? ☐ Yes ☐ No

If yes, please indicate these on the detailed site drawing as per section D.

If using a plot supply, please confirm Plot Number _____

GENERAL

For the purposes of regulations, please indicate if any of the following are being installed:

- ☐ Internal booster for high-rise building
- ☐ Grey water system
- ☐ Rainwater harvesting system
- ☐ Solar heating systems
- ☐ Reduced pressure zone valve (RPZ) / Type BA backflow device

Details of plots and locations involved will need to be included in the site plan in section D.

SECTION D – DETAILED DESIGN DRAWINGS

Please provide a detailed site plan in both .dwg (AutoCAD)* and PDF form with the below information present:

***The AutoCAD should be geo-referenced indicating the total site boundary, the area occupied by each unit, common areas and your proposed service pipe routes. Please ensure all cross-references are attached or bound to drawing before being sent.**

- Proposed streets displaying whether they are private or to be adopted
- Service corridors
- Surface types e.g. landscaped area or asphalt surface
- Site phases (labelled)
- House type and plot numbers
- Any temporary building supplies (labelled)
- If the SLP are undertaking the initial mains design:
 - Line of proposed main, inclusive of all fittings
 - Mains materials and sizing
 - Clear demarcation of mains for construction by SLP/Cambridge Water
 - Locations (and sizing) of services and meter boxes (meter boxes to be located in the footpath where possible)
- Details of any grey-water or rainwater harvesting systems
- Land not in ownership of the developer that may be affected by works (labelled, with grid references – also see section G)
- Sprinkler supply requirements (labelled)
- Solar heating systems (labelled)
- Any Reduced Pressure Zone Valves (RPZ)/Type BA Backflow devices (labelled)
- Internal boosters (labelled)
- Plans must be to 1:500 or 1:250 Scale and can be provided with the application in disc format or can be emailed

SECTION E – SOIL CONDITION REPORT

In the absence of a soil report or the Contaminated Land Assessment form which can be printed off the website, we will assume barrier pipe is going to be used. If main laying is required we require a full soil report and test results.

SECTION F – LAND OWNERSHIP

Please provide details of any 3rd party Land owners that may need to be contacted for completion of works:

Title:_____ First name:_____ Last name:_____

Company:_____ Telephone:_____

Mobile:_____ Email:_____

Title:_____ First name:_____ Last name:_____

Company:_____ Telephone:_____

Mobile:_____ Email:_____

SECTION H – BILL THE BUILDER

In 2026/2027 we will be reviewing Bill the Builder, likely transitioning to all new connections being the responsibility of the developer (the applicant) who will be registered against the property until the property is handed over to the buyer/tenant. Prior to the handover phase, the applicant is responsible for payment. Please therefore complete the bill payer's information below:

Company name:_____

Property name / number:_____ Telephone number:_____

Street:_____ Mobile number:_____

Village / town:_____ Email address:_____

City / county:_____ Postcode:_____

SECTION I – INFRASTRUCTURE AND ENVIRONMENTAL CHARGES

Within your quotation, you will see Infrastructure and Environmental charges. These are explained in more detail in the Developer Services Charging Arrangement and can either be paid upfront with your connection or we will raise an invoice post connection to settle the outstanding balance.

Provision of Postal Address Requirements

Please note that we do not make connections **UNTIL** we are in receipt of the new postal address allocated by the local authority. This needs to be a copy of the notification issued by the local authority.

It is the developer's responsibility to provide details of the correct postal address for each new connection being made. This information helps us record the details on our billing system.

Will your connection be affected?

Yes: If your application is for –

- Brand new dwellings/units
- Property conversions where new dwellings/units are created

No: If your application is for –

- Existing property having a replacement/separation supply only

Do not delay getting YOUR connection. Contact your local authority at the earliest opportunity for your notification of postal address and then:



Post to:

Network Development
Cambridge Water
90 Fulbourn Road
Cambridge
CB1 9JN



Email to:

CamNetDev@
south-staffs-water.co.uk