

**REQUEST A NEW CONNECTION**

This form can be used to apply for new or replacement connection(s) to an existing public water main under section 45 or 55 of the Water Industry Act 1991. Please provide as much information as possible about your requirements to enable us to process your application. Insufficient information may result in delays to the provision of connection(s).

**Correspondence address**

Mr       Mrs       Miss       Ms       Other

First name: ..... Surname: .....

Company name: .....

Address and postcode: .....

.....

Office telephone number: ..... Direct telephone number: .....

Mobile: ..... Email: .....

Please indicate your preferred method of contact     Email     Post

For the site to be supplied please indicate whether you are

- Owner
- Occupier
- Agent acting on behalf of the owner/occupier

I can confirm that I have approval to act exclusively on behalf of the above named owner/occupier to deal with Cambridge Water regarding the new water connection(s) at this site.

.....

**Location of connection(s)**

Address and postcode: .....

.....

Site grid reference (midpoint) : .....

Previous use of the site: .....

Proposed future use of the site: .....

**Details relating to the site**

If you are not renewing an existing connection please go to Section B

**Section A**

If you are renewing an existing connection please indicate below the type of connection you require.

	Number
Independent connection from an existing shared supply	.....
Enlarge existing connection	.....
Re-route existing supply	.....
Convert an existing building	.....

Cambridge Water billing reference: .....

Please tick if you require a meter to be fitted

Please tick if the existing supply is shared

Please note: If the existing pipework is lead you may wish to read our leaflet on replacing lead pipes which is available on our website [www.cambridge-water.co.uk](http://www.cambridge-water.co.uk)

**Section B**

Please indicate below the type of property

	Number
New house/bungalow	.....
Flats/maisonettes/apartments	.....
Conversion of existing property into self-contained premises	.....
Industrial/commercial units	.....
Other, please specify	.....

**Connection details**

- Please indicate the type of connection you require
- New permanent connection
- Short-term connection for building purposes (to become permanent)
- Short-term connection for building purposes (to be blanked off at main when site work completed)
- Independent connection from an existing shared supply
- Enlarge existing connection
- Re-route existing connection

Number and type of connection using pipe up to and including 25mm outside diameter (up to and including 20mm nominal bore)

Plot/ property numbers	Purpose of supply	New Property		Method of drainage		Domestic usage	
		Yes	No	Foul water	Surface water	Yes	No

Please continue on a separate sheet

Number and type of connections using pipes greater than 25mm outside diameter (greater than 20mm nominal bore)

Plot/ property numbers	Purpose of supply	Nature of business	Method of drainage		Maximum daily demand (m <sup>3</sup> /day)	Maximum instantaneous demand (ltr/sec)	Volume of on-site storage
			Foul water	Surface water			

Please continue on a separate sheet

Which service arrangements are required?

- Bulk meter
- Individual supplies

Please tick if you would like us to contact you to arrange a site meeting

Please tick if this property/development requires a new connection to the main sewers   
 (If you would like more information on connecting to the main sewers you should download our leaflet from our website)

Please tick if there are any contaminants present on the site  (please provide a soil report with this application)

## Fixtures and fittings

All new connections to the public water mains are liable for payment of an infrastructure charge before connection. For normal domestic connection (20mm nominal bore) the charge is standard. For larger connections (greater than 20mm) the infrastructure charge will be calculated using the relevant multiplier.

Please specify the number of water fittings to be installed

	Number per unit	Loading units
WC flushing cistern		2
Washbasin in house		1.5
Washbasin elsewhere		3
Bath (tap size 20mm)		10
Bath (tap size >20mm)		22
Shower		3
Sink (tap size 15mm)		3
Sink (tap size >15mm)		5
Spray tap		0.5
Bidet		1.5
Domestic appliances		3
Communal/commercial appliances		10
Any other water fitting or outlet (including a tap/hosepipe but excluding a urinal or water softener)		3

## Plumbing contractor/installation details

If you are using a water industry approved plumber/contractor registered under the WIAPS scheme to carry out internal plumbing please provide their registration number below:

Registration number: .....

If not please provide us with details of the principal installer for verification

First name: .....Surname: .....

Company name: .....

Address and postcode: .....

Direct telephone number: ..... Email: .....

If you are using a water industry approved groundworker registered under the WIAPS scheme for installing the underground service pipes please provide their registration number below:

Registration number: .....

If not please provide us with details of the principal installer for verification

First name: .....Surname: .....

Company name: .....

Address and postcode: .....

Direct telephone number: ..... Email: .....

## Regulations

For the purposes of regulations, please indicate if any of the following are being installed:

- Internal booster for high-rise building
- Grey water system
- Rainwater harvesting system
- Solar heating systems
- Reduced pressure zone valve (RPZ)/Type BA backflow device
- Fire fighting systems/sprinklers, etc

In some cases infrastructure charge credits may be applicable. This will be the case if there was a previous water connection to the site that has been disconnected within the last five years

If the site being developed has had a water supply in the last five years please indicate:

Type of property previously used on site: .....

Number of connections previously on the site: .....

Approximate date of disconnection: .....

If there has been a change of use to this property please indicate what it was previously used for:

.....

What is the proposed use of the property:.....

## VAT

For the purposes of VAT please indicate the type of property:

New domestic dwelling (Civil engineering services provided in the course of the construction of new domestic dwellings will be zero rated)

Relevant residential/charitable (If you are applying for VAT zero rating because intended use is for a relevant residential or relevant charitable purpose)

Listed building (If the property is a listed building, and you are applying for VAT zero rating as an approved alteration to a listed building)

Domestic conversion (If the project is a domestic conversion, and you are applying for the 5% reduced rate of VAT to be applied)

### Please note

Where the connection is made off-site, current interpretation by HMRC of VAT legislation will not allow the reduced rate to be applied

Where you are applying for the zero rate or a reduced rate under the 'listed building', 'relevant residential/charitable' or 'domestic conversion' categories above, you must provide the necessary evidence to support your request.

## Supporting documents

The following MUST be provided to Cambridge Water in support of your application. Failure to provide all details will result in a delay:

- Plans – two copies of the site layout plans (scale 1:500) and 2 copies of location plans (scale 1:2500)
- Location of service entry point to individual plot(s)
- Diagram showing the pipework and fittings to be installed to satisfy The Water Supply (Water Fittings) Regulations 1999 (Regulation 5) (if applicable)
- Soil report (if applicable)
- VAT evidence for a relevant residential/charitable or listed building

## Declaration

I wish to apply for a new water meter connection(s) as described to the premises referred to in section 2 of this form, under section 45 or 55 of the Water Industry Act 1991 and I acknowledge my responsibility with regard to compliance with the Water Supply (Water Fittings) Regulations 1999 including Regulation 5.

I have provided all of the information requested

I acknowledge that in making this application I will be liable for any charges payable in respect of the connection(s) to which this application relates, including infrastructure charges. Further I acknowledge that I/we will be liable for the standing and consumption charges until I/we inform you of the name of the new occupier of the property/properties.

Print name: .....

Company: .....

Position in company: .....

Date: .....

## Please return all documentation to:

Network Development, Cambridge Water, 90 Fulbourn Road, Cambridge CB1 9JN

Please do not forward any payment with this application. Details of our payment requirements will be clearly stated in the estimate paperwork that you will receive when this application has been processed.

Should you have any questions regarding this form please

Telephone: 01223 706050

Email: [networkdevelopment@cambridge-water.co.uk](mailto:networkdevelopment@cambridge-water.co.uk)

Website: [www.cambridge-water.co.uk](http://www.cambridge-water.co.uk) Click on: Developers > New connections.