



# Water Company Lay Application

Please see last page for administration application fee.

## SECTION A – CONTACT DETAILS

Preferred method of contact: Post  Email

### DEVELOPER DETAILS

Company name: \_\_\_\_\_

For the attention of: \_\_\_\_\_

Property name / number: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Street: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Village / town: \_\_\_\_\_ Email address: \_\_\_\_\_

City / county: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Please note:** If on site works are being carried out by a different company, please complete details below.

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Has the development been granted planning permission?  Yes  No

### SITE DETAILS

Address and details of the site:

Site name: \_\_\_\_\_ Area of site (hectares): \_\_\_\_\_

Street: \_\_\_\_\_ Phase: \_\_\_\_\_

Village / town: \_\_\_\_\_ Site contact: \_\_\_\_\_

City / county: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Postcode: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Site grid reference (mid point): \_\_\_\_\_ Email address: \_\_\_\_\_

- Previous use of the site:
- Greenfield or agriculture
  - Housing
  - Industry
  - Landfill
  - Filling station
  - Other (please specify) \_\_\_\_\_

**AUTHORISED REPRESENTATIVES DETAILS**  
(if you would like us to talk to a third party regarding works)

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Tick if this person is the main contact

Have you had a connection offer for this site before?  Yes  No

If yes, can you please provide the reference number \_\_\_\_\_

**PLUMBING CONTRACTOR / INSTALLATION DETAILS**

If you are using a water industry approved plumber / contractor registered under the WIAPS scheme to carry out internal plumbing please provide their registration number below:

Registration number: \_\_\_\_\_

If not, please provide us with details of the principal installer for verification

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Company name: \_\_\_\_\_

Address and postcode: \_\_\_\_\_

Direct telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

**SECTION B – SITE LOCATION PLANS**

Please provide a minimum of 2 Nr. Site Location Plans with at least the below information present:

- A clearly marked site boundary
- Any existing utility apparatus supplying or running through the site
- North point
- Grid References
- Any changes in proposed ground levels/elevation.
- Plans must be to 1:500 or 1:250 Scale

## SECTION C – NEW AND EXISTING SERVICE CONNECTIONS

### EXISTING CONNECTION(S)

Has the development site had a previous connection within the last five years?  Yes  No

If yes, please provide details of the property type(s) (e.g. house, offices etc) \_\_\_\_\_

Number of connections previously on site: \_\_\_\_\_

Date of disconnection: \_\_\_\_\_

Address of disconnected properties: \_\_\_\_\_

### DOMESTIC UNITS

Property type	1 Bedroom Properties	2/3 Bedroom Properties	4+ Bedroom Properties	Landlord/ Bin Store	Internal Use Only	
					Loading Units (LU)	Total LU per property
Type of Fitting (Quantity per Unit)						
w/c flushing					2	
wash basin in house					1.5	
wash basin elsewhere					3	
bath (tap size 20mm)					10	
bath (tap size > 20mm)					22	
shower					3	
sink (tap size 15mm)					3	
sink (tap size >15mm)					5	
spray tap					0.5	
bidet					1.5	
domestic appliance					3	
communal/commercial appliance					10	
any other water fitting (including tap but excluding urinal or water softener)					3	

Property type	Appartment / terrace / mobile home	Semi-detached	Detached
Number of units of this type			



**Fire Fighting Supplies – Please note SSW Sprinkler Supply Policy in Appendix A**

Please list any properties that require sprinkler connections: \_\_\_\_\_

If a Temporary building supply is required please indicate these on the detailed site drawing as per section E.

For the purposes of regulations, please indicate if any of the following are being installed:

- Internal booster for high-rise building
- Grey water system
- Rainwater harvesting system
- Solar heating systems
- Reduced pressure zone valve (RPZ) / Type BA backflow device

**Details of plots and locations involved will need to be included in the site plan in section E.**

**SECTION D – TIMESCALES / PHASING OF MAIN-LAYING**

Please confirm the estimated number of plots to be connected within the years in this table.

Proposed occupation dates between Jan - June	Plot numbers	Proposed occupation dates between July - December	Plot numbers
2018		2018	
2019		2019	
2020		2020	
2021		2021	
2022		2022	
2023		2023	
2024		2024	
2025		2025	
2026		2026	
2027		2027	

Proposed start date for waterworks on site: \_\_\_\_\_

Details of any road space booked with the Local Authority or any restrictions set to working hours or methodology:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SECTION E – DETAILED DESIGN DRAWINGS

Please provide a detailed site plan in both .dwg and PDF form with the below information present:

- Proposed streets displaying whether they are private or to be adopted
- Service corridors
- Surface types e.g. landscaped area or asphalt surface
- Site phases (labelled)
- House type and plot numbers
- Any temporary building supplies (labelled)
- Details of any grey-water or rainwater harvesting systems
- Land not in ownership of the developer that may be affected by works (labelled, with grid references – also see section G)
- Sprinkler supply requirements (labelled)
- Solar heating systems (labelled)
- Any Reduced Pressure Zone Valves (RPZ)/Type BA Backflow devices (labelled)
- Internal boosters (labelled)
- Plans must be to 1:500 or 1:250 Scale

## SECTION F – SOIL CONDITION REPORT

**Please provide Contaminated Land Assessment report or barrier pipe will be required for all mains and services.**

## SECTION G – LAND OWNERSHIP

Please provide details of any 3rd party Land owners that may need to be contacted for completion of works:

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

## APPENDICES

APPENDIX A – Sprinkler Policy

APPENDIX B - Internal Metering Policy

APPENDIX C - Get connected flow diagram

## Administration application fees

As a water company we operate an administration application fee for new developer services requests.

The application fee covers for four hours administration resource, if it takes longer we will not request any additional fees in processing your new development request so that we can provide you our offer.

Household development	Non-household development	Mixed development	Diversion
£70.00	£70.00 + VAT	£70.00 + VAT	£70.00 + VAT

If you require alteration to your already issued offer within its validity period we will undertake the changes at no charge. In the event that your issued offer has expired you will need to re-apply with the appropriate application fee once more.

We can accept your payment by the following methods:

- Debit/Credit Cards
- BACS
- Cheque

Please return your completed application form to:

Network Development  
Cambridge Water  
90 Fulbourn Road  
Cambridge  
CB1 9JN

Email: [networkdevelopment@cambridge-water.co.uk](mailto:networkdevelopment@cambridge-water.co.uk)